



FAIRFIELD HSA

Meeting Minutes

April 24, 2024

MEETING START TIME: 7:04pm

MOTION: Marie Lewicki

SECOND: Kristen DePatria

1. Welcome & Introductions: Co-Presidents Cynthia Caraballo & Camille Lozito
 - **WELCOME** - welcome everyone - including our members, BOE, and Fairfield staff. Thank you for coming!
 - **Teacher Reps** -
 - Teachers report they have two tables registered and will be coming to the fundraiser.
2. Recording Secretary's Report: Recording Secretary Tasha Pipitone
 - **Meeting Minutes APPROVAL** - minutes from our last meeting March 26, 2024 were read and accepted. Copies of all minutes can be found on our website 10 days after meeting.
 - **Sign In** -tonight & at all events (if no sheet, send email to ContactUs@FairfieldHSA.org)
 - **Join the HSA** - If you have not become a member, you can join for \$15 per family
3. Corresponding Secretary's Report: Corresponding Secretary Jen Melone
 - REPORT on Sunshine account
 - acknowledgements & Thank You's

MOTION: Sharine Hamilton

SECOND: Britney Panico

4. Treasurer's Report: Marlaina Burzinski

- REPORT on general & fundraiser accounts (copies available upon request)

MOTION: Janine Mauro

SECOND: Paula Cascarano

5. On-Going Business/Old Business: Nicole Sudol, Co-Vice President Director of Technology

- **STAY CONNECTED:** Facebook (Fairfield HSA), Instagram (Fairfield_HSA), Website (FairfieldHSA.org), Join Email List. Please check your spam/junk folders and on gmail,

check updates & promotion tabs; we also recommend to ADD our email address to your contacts or address book so they're not identified as spam; AND, **check your child(ren)'s folder & backpack!**

- **SUPPORT HSA:**

- Box Tops \$123.60 as of 4/24/2024. Please continue to scan or upload your receipt on the app. Valid stores are Costco, CVS, Walgreens, Target, any grocery stores.

6. Fundraising Events: Porzia Oliva, Co-Vice President Director of Fundraising

- **Color Run** - Final profit was \$13K. Thank you again to everyone who supported this fundraiser. We could not do it without the town, recreation, Police Dept, volunteers and participants.
- **Mindfulnest Update** - The Fairfield HSA profited \$175.00 from the Mindfulnest Fundraiser. Thank you to those who supported the fundraiser and the Mindfulnest Co.

7. Recent & Current Events: Co-Presidents Cynthia Caraballo & Camille Lozito

- **Book Fair** -
 - **Stevenson** - held March 5-7 raised \$2,756.35. Thank you again to Jill Tuosto, Danielle Barcia, Deanna Simmons, Denise Clifford, Sabrina Cosentino and Tasha Pipitone for Chairing. Thank you to all the parents who volunteered.
 - **Churchill** - held March 12-14 raised \$2,554.01. Thank you again to Michelle Hartman and Marlaina Burzinski for chairing and all the parents who volunteered.
- **Career Day Churchill**- was held 4/19/2024 - HSA sponsored the event with a welcome breakfast, assembly, & decorations. Thank you to Alisson Measso for chairing. The entire school, staff and students enjoyed a wonderful day. Pictures are on social media.
- **Spring Fundraiser** -
 - Tickets on sale **online until Friday, April 26** for our Tricky Tray Fundraiser May 15, at the Mansion at Mountain Lakes. Doors open 6:15pm. Drawing starts at approx 8pm.
 - To purchase tickets, go to Fairfield HSA.org.
 - We are still accepting donations and sponsorships. Please reach out to Melissa Foord.
 - We will send out a sign up genius to those attending as we will need help running baskets that evening.
 - Thank you to Melissa Foord for everything she is doing for the event.

8. New Business & Committees: Co-Presidents Cynthia Caraballo & Camille Lozito

- **Snack Cart Committee** - April snack cart pictures are on social media. Greatly appreciated by the staff. Thank you to our liaisons.
 - Stevenson - Marissa LaMorte and Jaime Matheison
 - Churchill- Lorraine Sotomayor, Lindsay Lagan, and Melissa Foord
- **Staff Appreciation** - is next week, April 29-May 3.
 - The HSA will show our appreciation to the staff of Fairfield Public Schools by having a catered lunch, ice cream sundaes, coffee truck, catered breakfast and small gift and dessert.

- We ask the students to also participate and celebrate the staff by sending in a note, treat (nut free), a supply for their classroom, flower and gift card. Remember to check our website for some of the Staff Favorite items.
- Thank you to Kayla Buchmuller and Cara Emma for chairing Stevenson and Marie Lewicki for chairing Churchill.
- **Kindergarten Orientation** - is on Tuesday, June 4. Thank you to Jill Tuosto and Danielle Barcia for chairing.
- **2nd Moving 3rd**
 - **Celebration** is May 31. This is for students only. That morning they go to the cafeteria where their star will be on display, they will receive a bagel, be given a Churchill T-shirt and watch a video of pictures of them throughout the years.
 - **Star** - Every year the HSA sends home a STAR for each 2nd grader to cut, trace, copy and decorate. The star will be hung in the cafeteria. It is important the students use the template provided so everyone has the same size star. The students can decorate with pictures, stickers, etc. Their first and last name should be on the front and their teacher's name on the back. All the student's stars will be on display during the 2nd moving 3rd breakfast celebration.
 - **T-shirt** - The HSA gifts the 2nd graders with a Churchill T-shirt. A Google form will be sent home shortly if it has not already been sent.
 - A link to the star and Google form is on our website if needed.
 - **Thank you** to Christie Urchak and Elissa Parillo for chairing.
- **6th Grade Upcoming Events** -
 - WE Regional Dance/Social will be held on 5/17/2024 7-9PM, WE Middle School Gym. This is a dance hosted by the four sending districts Fairfield and Roseland HSA/Essex Fells PTA/ North Caldwell Partnership for Education to give the students a chance to interact informally.
 - Permission slips are needed to attend and every student needs to have a completed permission slip. An email from the school should be sent and there is a link on our website. All permission slips are due May 10th.
 - Lawn signs - HSA is offering lawn signs for the graduating 6th graders. The signs are \$25. An email from the school should be sent and there is a link on our website. Deadline to order is May 10th.
 - Class Dance - 6/19/2024 @ the Grand in Totowa. This is a parent event (school or HSA have no info). Tickets are for sale tonight outside of the HSA meeting. Please contact Tiffany Salvato or Danielle Barcia with questions.

Next meeting, June 5, 2024 at 7PM, Churchill Media Center.

MEETING ADJOURNED TIME: 7:19pm

MOTION: Silvia Busciglio

SECOND: Allison Measso