



# FAIRFIELD HSA

Meeting Minutes

February 28, 2024

*MEETING START TIME: 7:03pm*

*MOTION: Allison Measso SECOND: Shirine Hamilton*

1. Welcome & Introductions: Co-Presidents Cynthia Caraballo & Camille Lozito
  - **WELCOME** - welcome & thank you for coming!
  - Teacher Reps - Ms. Manna shared that the FEA is hosting an informal meet and greet tomorrow at the Fairfield Recreation from 6-7:30pm.
  - Sharing this flyer on behalf of Fairfield SEPAG (Special Education Parent Advisory Group), an organization that is a resource for parents and provides feedback to the district concerning students with disabilities. Please feel free to take a flyer which has their email and Facebook information, speak with one of their committee members, Shirine Hamilton after our meeting, or visit their webpage on the district's website ([www.fpsk6.org](http://www.fpsk6.org)), Departments, Special Services).
  - Stevenson School is in need of 4 lunch/recess aides. The hourly pay is \$15.13. The hours are 11:30 A.M. to 1:30 P.M. daily. If anyone is interested in applying, please reach out to Dr. Trabucco.
2. Recording Secretary's Report: Recording Secretary Tasha Pipitone
  - **Meeting Minutes APPROVAL** - minutes from our last meeting December 12, 2023 were read and accepted. Copies of all minutes can be found on our website 10 days after meeting.
  - **Sign In**
  - **Join the HSA** - If you have not become a member, you can join for \$15 per family
3. Corresponding Secretary's Report: Corresponding Secretary Jen Melone
  - REPORT on Sunshine account
  - acknowledgements & Thank You's
    - Ms. Zincone & Mrs. Nazarian thanked the HSA for the holiday gift cards.
    - Mrs. Dickson thanked the HSA for the flowers sent after her surgery.

*MOTION: Kayla Buchmuller SECOND: Melissa Podeia*

4. Treasurer's Report: Marlaina Burzinski

- REPORT on general & fundraiser accounts (copies available upon request)

*MOTION: Deanna Simmons SECOND: Maria Cutruzzula*

5. On-Going Business/Old Business: Nicole Sudol, Co-Vice President Director of Technology (Presented by Co-President Cynthia Caraballo)

- **STAY CONNECTED:** Facebook (Fairfield HSA), Instagram (Fairfield\_HSA), Website ([FairfieldHSA.org](http://FairfieldHSA.org)), Join Email List. Please check your spam/junk folders and on gmail, check updates & promotion tabs; we also recommend to ADD our email address to your contacts or address book so they're not identified as spam; AND, **check your child(ren)'s folder & backpack!**
- **SUPPORT HSA:**
  - Box Tops \$100.70 as of 2/28/2024. Please continue to scan or upload your receipt on the app. Valid stores are Costco, CVS, Walgreens, Target, any grocery stores.

6. Fundraising Events: Porzia Oliva, Co-Vice President Director of Fundraising

### **Upcoming events**

- Color Run/Walk being held March 23 at Fairfield Recreation Complex Check In 9am

Registration is open! This is open to anyone so please share with family and friends. We currently have over 270 participants!

Scan the QR code on the flyer or go to our website to register. \$35/Individual \$110 for a family of 4+ in the same household. Register by **March 1** to guarantee the giveaways including the white t-shirt, sunglasses, and packet of color powder. This event is sure to be a lot of fun. In addition to the color powder being thrown and a DJ, there will be a giant inflatable obstacle course and food trucks including Waffles and Dreams, Chapter 2 Coffee, and Steve's Burgers which are delicious!

The children should receive their pledge forms this week. Pledge forms can be turned into the school or at the event. The student who collects the most will receive a \$500 gift card!

We will be posting a sign up genius later this week for volunteers. You do not have to register to volunteer. Only those registered will run/walk and only those with the white Fairfield HSA Color Run T shirt will run/walk.

Thank you to the town, the Fairfield Recreation, the Fairfield Police Department, the Board of Health, Fire Prevention and everyone who has already signed up. We can't wait to see you there!

- MindfulNest Co Fundraiser - The MindfulNest will be donating 10% to the HSA and in addition will be giving a 10% discount when you book classes or parties and use code FAIRFIELDHSA which is valid until March 30th.

The Mindfulnest Co. is a newly opened family focused yoga and mindfulness center founded by Fairfield resident Kelly Winkler. Kelly had a vision and brought it to life by offering a place for all ages to practice but what is unique is it is also a place for parents to have resources and children to become empowered and explore their creative side.

Thank you Kelly.

#### 7. Recent & Current Events: Co-Presidents Cynthia Caraballo & Camille Lozito

- **Holiday Fairs-** Stevenson made about \$1,870 and Churchill made about \$2,350 for a combined profit of \$4,210. Not only is that amazing but also knowing how much the kids love it makes it a wonderful fundraiser! So again a very special thank you to all who volunteered, especially the chairs Stevenson - Kayla Buchmuller, Jaime Mathieson, and Christie Urchak and at Churchill - Kristen DePatria, Kristen Dondero, and Jessica Cohen.
- **Elf FUNdraiser** - Thank you to Kayla Buchmuller of Signed with Love for donating \$10/sign with a total of \$180 to the HSA. We greatly appreciate it!
- **Churchill Feast** was held Friday, December 15. Thank you to the Churchill Class Parents as the kids had a blast.
- **Breakfast with Santa** was held at both schools on Friday, December 22. Leading up to that was a devastating week for many in town with the flooding. And without Maschio's our Breakfast might not have happened so we want to acknowledge and say a very special thank you to Megan, Jaci, Gigi, Mary and Fred. The kids had a great time with their special guests.
- **After School Clubs-**
  - Stevenson- Thank you to Nicol Sudol for Chairing. Thank you to the instructors Vanessa Mayer for Arts and Crafts Clubs, Jen Kassebart for Bead-Tastic, Dominika Osenokow and Elena Vasquez for Beauty Blub, Adam Bonfiglio for Lego, Jaci Magro and Gigi Sarafonte for Sweet Treats and Maria Suppa and Jen Perrone for Sports.
  - Churchill - Thank you to Melissa Foord for Chairing. Thank you to the instructors Jaci Magro and Gigi Sarafonte for Sweet Treats, Annie Linares for Crafty Kids, Adam Bonfiglio for Lego, Marnie Libak and Jessica Pitt for STEAM, and Sarah Kirk and Dorian Nazarian for Theatre Workshop.
- **Nothing Bundt Cake** - Thank you to Maria Cutruzzula for chairing! This fundraiser raised \$955.
- **Freezer update** - Both the double and single door freezers were delivered and installed on Thursday, February 15.
- **Fundraiser FYI** - Fundraisers that are not ear marked for a specific cause (ie Fall Fundraiser = class trips, spring fundraiser = school wish list) go to the general account so we can offer the various assemblies, sponsor career day, contribute toward fun day, etc.

#### 8. New Business & Committees: Co-Presidents Cynthia Caraballo & Camille Lozito

- **6th grade Committee-** Thank you to everyone who supported the 6th grade Gertrude Hawk Fundraiser. We do not yet know the exact profits but the money raised will go toward 6th grade activities/items which include the 6th grade yearbook, graduation

gowns, end of year events like the kickball game, either the pool party or lake, West Essex Social, spirit wear, etc. Pick up will be the week of March 18th for delivery before Easter and spring break. We will send out an email and post on social media the pick up date/time/location once known. Thank you again to the 6th grade committee Connie, Melinda, Dana, Amanda, and Dina.

- **Snack Cart Committee** - We appreciated the staff at both schools in January and February with snack carts. Pictures are on social media. Thank you to our liaisons who do an amazing job every month!
  - Stevenson - Marissa LaMorte and Jaime Matheison
  - Churchill - Lorraine Sotomayor, Lindsay Lagan, and Melissa Foord
- **Spring Fundraiser** - We are looking forward to the 2024 Spring Fundraiser which will be held on Wednesday, May 15 at the Mansion at Mountain Lakes. The Spring Fundraiser is a Denim & Diamonds Tricky Tray. This will be a fabulous event you do not want to miss to support Fairfield Public Schools and have a chance to win amazing prizes. We are raising money for computers, computer cart, and STEAM technology for Stevenson and for Churchill the money raised will be used toward their Fun Day, technology for their STEAM program such as robotics or 3-D design equipment, and possibly technology to make live daily broadcasting morning announcements rather than the normal audio over the loudspeaker. We are looking for in-kind donations of any kind from families and businesses. We also have sponsorship opportunities. If you have any interest in donating or volunteering, please reach out to Melissa Foord or you can talk to one of us. Thank you to Melissa Foord for chairing.

Also, class parents are to send in \$2 per student from the class dues collected in September into the school in an envelope marked HSA Spring Fundraiser.

- **Book Fair**
  - Stevenson - March - 5-6-7. Thank you to Jill Tuosto, Danielle Barcia, Deanna Simmons, Denise Clifford, Sabrina Cosentino and Tasha Pipitone for Chairing.
    - Evening shopping March 6, 5:30-7pm in the library.
  - Churchill will be held on March 12-13-14. Thank you to Michelle Hartman and Marlaina Burzinski for chairing.
    - Evening shopping will be March 13, 5:30-7pm in the library.
- **Spring Parties** - Spring parties are typically for Grades Pre-K-3/maybe 4. We request the class parent of the grade level teacher coordinator reach out and confirm what the teachers want to do per grade level. Spring parties will be on Thursday March 28th.
- **Brain Show Assembly** which is colorful game show of educational questions and is one of the most loved assemblies the HSA offers annually and it will be held at
  - Churchill March 11
  - Stevenson March 12
- **Sign Ups** - If interested in volunteering or chairing for Stevenson Walk A Thon, 2nd Moving 3rd, Staff Appreciation for Stevenson and Churchill the folders are up here. If interested in chairing - and you have not done it before - please speak to Camille or I and we can go over the responsibilities.
- **Members of Unico Donation** - The Fairfield HSA has received a generous donation of \$1600 from members of Unico. We want to acknowledge and express our sincere gratitude and appreciation for this contribution and their support. Thank you.

Next meeting, March 26, 2024 at 7PM, Churchill Media Center.

*MEETING ADJOURNED TIME: 7:28pm*

*MOTION: Alaina Burrows SECOND: Melissa Foord*