



# FAIRFIELD HSA

Meeting Minutes

September 27, 2023 • 7:30 PM

*MEETING START TIME : 7:31pm*

*MOTION: Stacie Scalia SECOND: Melinda Street*

1. Welcome & Introductions:

- **WELCOME & INTRODUCE** the board, teacher reps & Maschio's - welcome & thank you for coming!
  - HSA Board
  - Teacher Reps
    - Michelle Manna- Stevenson
    - Kyle Slyvestri- Traveler for both schools
    - TBA- Churchill
  - Maschio's Lunch Program
    - Megan Yuen
    - Jaci Magro

2. Recording Secretary's Report: Tasha Pipitone

- **Meeting Minutes APPROVAL** - minutes from our last meeting on June 7, 2023 were read and accepted. Copies of all minutes can be found on our website 10 days after meeting.
- **Sign In** - tonight & at all events (if no sheet, send email to [ContactUs@FairfieldHSA.org](mailto:ContactUs@FairfieldHSA.org))
- **Join the HSA** - \$15 per family - open enrollment to be considered in good standing until Nov 30th

3. Corresponding Secretary's Report: Jen Melone

- REPORT on Sunshine account
- acknowledgements & Thank You's
  - Mrs. Nazarian wanted to say thank you to whoever donated something from her wish list
  - Donna Tabatneck (School Nurse) sent thank you card for creating Amazon wish list as she has received some donations

*MOTION: Silvia Busciglio SECOND: Kristen DePatria*

4. Treasurer's Report: Marlaina Burzinski

- REPORT on general & fundraiser accounts (copies available upon request)

*MOTION: Marlo Inglez SECOND: Melissa Foord*

5. On-Going Business/Old Business: Nicole Sudol, Co-Vice President Director of Technology

- **STAY CONNECTED:** Facebook (Fairfield HSA), Instagram (Fairfield\_HSA), Website ([FairfieldHSA.org](http://FairfieldHSA.org)), Join Email List. Please check your spam/junk folders and on gmail, check updates & promotion tabs; we also recommend to ADD our email address to your contacts or address book so they're not identified as spam; AND, **check your child(ren)'s folder & backpack!!!**
- **SUPPORT HSA:**
  - Box Tops \$18 as of 9/23/2023. Please continue to scan or upload your receipt on the app. Valid stores are Costco, CVS, Walgreens, Target, any grocery stores.
  - Spirit wear - Water Bottles \$12, Croc charms (1/\$5 or 2/\$8), some clothing

6. Fundraising Events: Porzia Oliva, Co-Vice President Director of Fundraising

- **Harlem Wizards** will play against the staff of Fairfield Schools. This will be really exciting. Please help us make this a success by donating your time volunteering. we are still in need of donations, volunteers and sponsors for this event. Deanna Simmons is collecting donated items for the concession stand. She has received some candy and some chips. We still need more water, gatorade, chips and candy.
- **Upcoming events we are planning this year** - East Coast Wrestling, Book Bingo, Color Run

7. Recent & Current Events: Co-Presidents

- **School Supply Kit** - Thank you to Shirine Hamilton and Leslie Castiglia for chairing. We know there were bumps, which we apologize to all of you for. This was our first year, we learned something, primarily to go with a different company next year but thank you for your support. We are to receive \$324 from this passive fundraiser.
- **First Day Staff** - 8/30 HSA funded the entire staff a welcome back breakfast through Maschio's who did an excellent job!
- **HSA purchased** new basketball nets for both schools and soccer goals for Churchill
- **Class Parents** - thank you for volunteering your time & efforts; please collect \$15 class dues from parents for each student in your class. Please try 2 times and then let it be.
- **Back to School Night** - Thank you to Kristin Dondero, Season Lyons, Jessica Alley for chairing! Thank you to Kristen Depatria, Kristen Garces, and Janine Mauro for helping.
- **Spirit Wear** - Thank you Monica Gallo and Lazydog for helping us get the spirit wear and thank you to everyone who purchased and supported this fundraiser. Special thank you to Melissa Smart who helped us set up the spirit wear at Churchill, very much appreciated. If you did not get to order, please see us as we will be placing a repeat order on select styles.
- **Fall Fundraiser** - Dori Stellato Krysziak and Laurie Carmagnola for chairing. Started Monday 9/18 and orders due this Monday 10/2. Youngest sibling received a packet w/

Cherrydale catalog/David's Cookie and Sell Candy. Email us if you need more or didn't get them.

**General Fundraiser explanation** - We do a variety of fundraisers. Some are earmarked by the bylaws of this organization. IE Fall Fundraiser = class trips. Spring Fundraiser = School Wish List. 6th Gr Gifts = 6th Gr Fundraiser. Book Fair = Author Day.

At the same time we fund more than just above. You have Halloween Treats, Assemblies, holiday and end of year events. Plus we feel the families in the community want more for their kids so we are trying to put together more family experience fundraisers and events that won't cost money (ie Book Bingo) or events at a nominal fee but to do that we need to have the money.

Lastly we also want you to support what you want when you can.

#### 8. New Business & Committees: Co-Presidents

- **Churchill Walk a thon-** to be held on Friday, October 6. Thank you to Tatiana Sikorskyj and Angela Altaai for chairing. Please send in the pledge sheets anytime!
- **Staff Favorites and Amazon Wish List** - As many know, we created on the HSA website a webpage called Staff Picks and Lists which contains a sheet of the teacher Favorite Things to help when you want to show appreciation as well as Amazon Wish Lists since the teachers had no supply budget this year. If you can and want to give, please do so. Remember not only your child's current teacher but the specials, Nurse, guidance counselor and support staff. Donations can be recognized or anonymous.
- **6th Gr Committee** - Since we do alot for the 6th gr and costs increasing, a 1x small fundraiser won't cut it, especially if we do the lake again which is the intention. With that looking to form a 6th gr committee of 5-6 parents to host 2-3 fundraisers this year. If interested - please see/email us.
- **Snack Cart Liaison** - We are looking to continue the snack cart for both schools this year and are looking for someone to coordinate once a month with the schools, purchase supplies, etc. See us for more details if interested.
- **Spring Fundraiser** - Please see us after or email us with any ideas
- **Sponsorship** - Typically we ask companies to sponsor for just the spring fundraiser. This year we were thinking of asking for sponsorships now. We could use that money toward all the events and promote their business more often. If you, know of a few businesses, or are interested in contacting the companies who have supported us, please come see us and/or fill out the form which is on our website.
- **VOTE: Stevenson Mascot** - We would like to purchase a cardinal mascot for Stevenson school. We feel if we purchase the mascot and kids see it, this will boost moral. We are proposing to purchase it from Shop Mascot. Approx cost is \$512.

MOTION: Gina Sullivan SECOND: Maria Cutruzzula

**Yes: Vote Passed unanimous** \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_

MOTION: Nicole Cerrigone SECOND: Lucia Innocent

- **VOTE: Freezer** - As you may or may not know, the Fairfield HSA runs the lunch program through Maschio's at both schools. All the equipment belongs to the HSA and is maintained and replaced by the HSA. Technically Churchill needs a new freezer but since Stevenson has a big one (which is no longer needed now that 3rd grade is in Churchill) and Stevenson's freezer is in good shape, Maschio's suggested the HSA purchase a smaller freezer for Stevenson and move the one currently at Stevenson to Churchill. The approximate price for the 2 door freezer is \$7K and 3 door freezer is \$10K. We still need to look into electrical, etc. but we want to vote to approve the purchase of the new freezer.

MOTION: Allison Measso SECOND: Rosemary Shimansky

**Yes: Vote Passed unanimous** \_\_\_\_\_ No \_\_\_\_\_ Abstain

MOTION: Shirine Hamilton SECOND: Kristen Garces

- **FEF** - The Fairfield Education Foundation is a DIFFERENT/SEPARATE organization from the Fairfield HOME and School Association.
  - Both non profit 501(3)c volunteer organization
  - FEF originally founded in 2016 and brought to life this year, raises funds as an additional resource and at the liberty of their 6 trustees decide how to spend it.
  - The HSA, founded in 1993 is a partnership between the home and school. We have a budget and fundraise to offer these programs and more to the students of the Fairfield Public Schools. Our members have a say in how we allocate the funds and vote at meetings.
  - If you have any questions, about the the differences you can reach out to us or to learn more about the FEF you can visit their website [fffnj.org](http://fffnj.org)
- **Ballet Proposals** -
  - Dr. Trabucco (Stevenson Principal) and Anthony Depascale (BOE) spoke
  - On November 7, on the ballet will be 3 options. You can vote yes to all, one, two, none. We need 51% to say "yes" for vote to pass.
  - Dr. Trabucco has tax information on his website
    - (<https://sites.google.com/a/fpsk6.org/dr-trabucco-prin/home>)
  - Community Outreach will be meeting with Golden Agers and other groups to educate proposals.
  - If you have any questions, see us after or attend the next BOE mtg on October 19.
- **Sign Ups** available Holiday Fairs; After School Clubs; Book Fairs and more

Next meeting, October 25, 2023 at 7PM, Churchill

*MEETING ADJOURNED TIME: 8:16pm*

MOTION: Denise Clifford SECOND: Dori Kryzsiak