

# FAIRFIELD HSA

General Meeting Minutes  
June 7, 2023 • 7:00 PM



MEETING START TIME \_\_\_\_\_ 7:04pm \_\_\_\_\_

MOTION \_\_\_ Adriana Marino \_\_\_\_\_ SECOND \_\_\_ Nicole Sudol \_\_\_\_\_

1. Welcome & Introductions: Sun Guevara

- WELCOME & INTRODUCE the board & teacher reps (& BOE) - welcome & thank you for coming!

2. Recording Secretary's Report: Camille Lozito

- Meeting Minutes APPROVAL - minutes from last meeting on May 17, 2023 were read and accepted. Copies of all minutes can be found on our website 10 days after meeting.

• Corresponding Secretary's Report: Porzia Oliva

- REPORT on sunshine account
- acknowledgements & Thank You

MOTION \_\_\_ Alaina Burrows \_\_\_\_\_ SECOND \_\_\_\_\_ Tasha Pipitone \_\_\_\_\_

4. Treasurer's Report: Marlaina Burzinski

- REPORT on general & fundraiser accounts (copies available upon request)

MOTION \_\_\_ Britney Panico \_\_\_\_\_ SECOND \_\_\_ Ashli Antonakos \_\_\_\_\_

5. On-Going Business/Old Business: Cynthia Caraballo, Co-Vice President

- SIGN IN: tonight & at all events (if no sheet, send email to [ContactUs@FairfieldHSA.org](mailto:ContactUs@FairfieldHSA.org))
- STAY CONNECTED: Facebook (Fairfield HSA), Instagram (Fairfield\_HSA), Website ([FairfieldHSA.org](http://FairfieldHSA.org)), Join Email List. Please check your spam/junk folders and on gmail, check updates & promotion tabs; we also recommend to ADD our email address to your contacts or address book so they're not identified as spam; AND, **check your child(ren)'s folder & backpack!!!**
- SUPPORT HSA:
  - Box Tops \$229.80 as of 6/7//2023. Please continue to scan or upload your receipt on the app. Valid stores are Costco, CVS, Walgreens, Target, any grocery stores.

6. Social Events: Amanda Raniero, Co-Vice President

- **PLEASE SUPPORT OUR GENEROUS SPONSORS SHOULD YOU NEED THEIR PRODUCTS &/OR SERVICES.** Take a look at the back page of the agenda & posters around the room...

7. Recent & Current Events: Co-Presidents

- **Moving 3rd: 6/2/2023** Thank you to Britney Panico for chairing!
- **Police Car Ride: 6/6/2023** Thank you to Mike Sapienza, Officer Stacy Chiarolanza & FPD
- **Project Welcome: 6/6/2023** Kindergarten Orientation; Thank you to Jill Tuosto & Danielle Barcia for chairing!
- **Stevenson Walkathon: 6/9/2023** Thank you to Marissa LaMorte for chairing!
- **6th Grade:**
  - WE Regional Dance/Social - 5/19/2023 7-9PM, WE Middle School Gym (need male & female chaperones)
  - Kickball Tournament - 5/24/2023 - North Caldwell winners
  - Pool Party - postponed & canceled due to air quality;
  - WE move up day - 6/9/2023
  - Lawn Signs due 6/9/2023; pick-up 6/13
  - Chromebook & library book collection - 6/13/2023
  - Farewell Ceremony - 6/14/23 (rain date 6/15/2023)
  - Yearbook Distro - 6/15/2023
  - Clap-Out - 6/16/2023 - Live stream from the Churchill Instagram account, @wsCleaddog.
  - Class Dance - 6/21/2023 @ the Grand in Totowa.
- **Class Parent Duties**
- **Churchill**

more next page...

- **June 12: Field Day** 8:30 AM - 3:00 PM (Rain Date June 13) Arrive at 9:30 AM; head directly to the back of the building to check-in and drop off ice pops (labeled w/ teacher name). You will be given your assigned station to assist field day activity. Both class parents from each class will be assigned to run a station. If you can not attend, please make sure your alternate or another parent takes your place. It is your responsibility to notify us (by email) of who your replacement is and you must forward this information to them. Lunch will be from 11:30am-1:30pm. You may bring a bagged lunch or leave and come back by 1:15 PM. Assigned colors were given to students today, 6/5. Questions, email Mr. Biondi <biondia@fpsk6.org>
- **June 16: Fun Day** 9:30 AM-12:50 PM Arrive at 9:00 AM; head directly to the back of the building to check-in. Students will be outside participating in different water activities.
- **Optional to bring for own personal use for both days - water bottle, sun screen, hat/umbrella, bug spray, chair/stool.**
- **Stevenson**
  - **June 13: Fun Day** K and 1: 9:30-11:00 am and Grade 2: 1:30-3:00. Students will receive cherry ice from the HSA. If you can not attend there is no need to find a replacement.
  - **June 16: Last Day of School Parties:** Please arrive at 11am to help distribute pizza that has been purchased for each class from the HSA. Please also bring ice pops to distribute to your class. 2nd grade will have a clap out as well!
- **Chief of Police & Mayor for a Day:** 6/14/2023 winners are from Stevenson
- **Staff Retirement:** Ms. Tirrell, Mrs. Locascio & Mrs. Fitzpatrick

8. New Business & Committees: Co-Presidents

- **VOTE:Budget 2023-2024** \$61,500 highlights: 2%increase from LY ;streamlining events & activities for 6th grade, end of year, operating expenses like apps, website; adding new line items: Mark Ibrahim Fund
  - vote passed

MOTION \_\_Allison Measso\_\_\_\_\_ SECOND \_\_Kristen DePatria\_\_\_\_\_

- **VOTE:Principal Wish Lists**
  - **STEVENSON \$8,400 for playground**  
vote passed

MOTION \_\_Jen Melone\_\_\_\_\_ SECOND \_\_Marissa LaMorte\_\_\_\_\_

- **CHURCHILL \$12,600 for playground**  
vote passed

MOTION \_\_Maria Cutruzzulla\_\_\_\_\_ SECOND \_\_Allison Measso\_\_\_\_\_

**Volunteer Opportunities** - sign ups available @ the end of the meeting for Teacher First Day, Back To School Night for Churchill & Stevenson, Churchill Walkathon, Spirit Wear, Holiday Fairs for Stevenson & Churchill

\* **NEW Board Members** sworn in by BOE (Angela Altaai) for 2023-2025 school year:

Co-Presidents – Cynthia Caraballo & Camille Lozito

Co-Vice Presidents – Porzia Oliva & Nicole Sudol

Treasurer – Marlaina Burzinski

Corresponding Secretary – Jennifer Melone

Recording Secretary – Tasha Pipitone

9. Close Meeting: Co-Presidents

*A Message from Sun & Melinda - As we end tonight's meeting, we want to say how proud we are of what we were able to accomplish as your co-presidents. All of which would not have been possible without your support. We would like to extend our appreciation and gratitude to all our members, teachers, staff, administrators, BOE, volunteers, class parents, alternates, chairpeople, and last but not least, our executive board. Your commitment & dedication to what this organization is about, speaks volumes to what we have successfully achieved in the last 2 years. THANK YOU!*

Next meeting, **September 2023** at 7PM, Churchill - keep an eye out for an email with date

MEETING ADJOURNED TIME \_\_7:54pm\_\_\_\_\_

MOTION \_\_Sun Guevera\_\_\_\_\_ SECOND \_\_Melinda Street\_\_\_\_\_