

FAIRFIELD HSA

General Meeting NOTES for Board

[December 14, 2022](#) • 7:00 PM

MEETING START TIME _____ 7:02pm _____

MOTION _____ Conni Forst _____ SECOND _____ Danielle Barcia _____

1. Welcome & Introductions: Sun Guevara
 - WELCOME & INTRODUCE the board & teacher reps (& BOE?) - welcome & thank you for coming. Tonight ...
2. Recording Secretary's Report: Camille Lozito
 - Meeting Minutes APPROVAL - minutes from last meeting on November 16, 2022 were read and accepted. Copies of all minutes can be found on our website 10 days after meeting.
 - SIGN IN - please sign in @ all meetings.
2. Corresponding Secretary's Report: Porzia Oliva
 - REPORT on sunshine account
 - acknowledgements & Thank Yous

MOTION ___ Tasha Pipitone _____ SECOND _____ Nicole Sudol _____

4. Treasurer's Report: Marlaina Burzinski
 - REPORT on general & fundraiser accounts (copies available upon request)

MOTION ___ Marie Lewicki _____ SECOND _____ Kristen DePatria _____

5. On-Going Business/Old Business: Cynthia Caraballo, Co-Vice President

- SIGN IN: tonight & at all events (if no sheet, send email to ContactUs@FairfieldHSA.org)
- STAY CONNECTED: Facebook (Fairfield HSA), Instagram (Fairfield_HSA), Website (FairfieldHSA.org), Email List - please check your spam/junk folders and on gmail, check updates & promotion tabs; we also recommend to ADD our email address to your contacts or address book so they're not identified as spam
- SUPPORT HSA:
 - Box Tops \$173.60 as of 12/14/22. Please continue to scan or upload your receipt on the app. Valid stores are Costco, CVS, Walgreens, Target, any grocery stores.
 - For Sale: lunch bags \$10 & save around books (formerly kid stuff books) \$25 - available now & on-line or in-app.

6. Social Events: Amanda Raniero, Co-Vice President

- Rock Wall Fun - Thank you to Silvia Busciglio for chairing and donating water AND working w/ Hollywood pizza to donate pizza for the event.
- Stumpy's - Thank You to Marie Lewicki, Lisa Ocejo, & Christa Lajterman for chairing event and working with Franklin Steakhouse, Gencarelli's, West Essex Diner, Franco's Pizzeria, & Hollywood Pizza for donating food and Angela Altaii for cases of water.

7. Recent & Current Events: Co-Presidents

- Candy Buy Back - Dr. Sayegh from New Jersey Pediatric Dentistry has donated \$150 to the HSA
- Elfed Fundraiser (\$350 in profit) - Thank You Kayla Buchmuller for making so many children getting excited after waking up!
- Wreath Fundraiser - thank you to Maria Agostini for chairing; pick up was 12/1; profits \$970
- Holiday Fair - special thank you to all who volunteered to make all 4 days possible and enjoyable for the children; estimated revenue +/- \$15,000; profits TBD
- Spirit Wear- thank you to Monica Gallo for chairing, profits TBD

8. New Business & Committees: Co-Presidents

- Build/Install New Fence by 5th Grade Classrooms - Mr. Santana has asked if HSA can fund fencing for 5th grade classrooms; quote for \$3,800...
CAMILLE: "please raise your hand if you OPPOSE; please raise your hand if you ABSTAIN...vote passed"

MOTION _____ Dana Porcella _____ SECOND _____ Ashli Antonokos _____

- Churchill Feast 12/16 - 3rd - 6th grades will enjoy lunch together (2 sessions 3rd/4th grades & 5th/6th grades). CPs will be setting up, cleaning up, serving. Followed by a variety show. See updated email below...
- After School Clubs - Stevenson confirmed clubs as of 12/2/2022: winter crafts, wacky science, sweet treats, gym/sports, arts&crafts - unconfirmed: lego & steam
- Churchill Feast - see page 3 for details
- Bagel w/ Santa- see page 4 for details
- Spring Fundraiser - details to follow
- Volunteer Opportunities - sign ups available @ the end of the meeting for Nothing Bundt Cake Fundraiser; Book Fairs, Career Day, 6th Gr Fundraisers, Staff Appreciation; 3rd Grade Move Up Day; Project Welcome (Kindergarten), Stevenson Walk-a-Thon

SUPPORT OUR COMMUNITY for their continued generosity by donating to our events:
**Hollywood Pizza • Franklin Steakhouse • West Essex Diner • Gencarelli's • Franco's Pizzeria •
 New Jersey Pediatric Dentistry**

9. Close Meeting: Co-Presidents

Next meeting tentatively, January 18, 2023 at 7PM, place TBD 😊

MEETING ADJOURNED TIME 7:51pm

MOTION Nicole Sudol SECOND Tasha Pipitone

HOLIDAY GIVE-AWAYS from the HSA

CHURCHILL FEAST 12/16

- 2 CPs per class (if CP is unable, reach out to your alternate to attend in place of)
- Please **arrive 10:00 AM** to assist w/ set-up.
- CPs to provide **desserts/treats** (must be **store bought & nut free***), **water and paper products**-plates, napkins, utensils, cups (if necessary) to your child's classroom.

** IMPORTANT: you must notify your class' families AND teachers what dessert will be served and where it is coming from for allergy purposes.*

- The feast will take place in **2 sessions**:
- **3rd & 4th grade starts 11:42**; CPs will serve
- Recess outside is 12:27 - teachers ask for **FOUR (4) CPs to go outside**, while the **rest help clean up** for the next session/end of the sessions.
- The committee and CPs will help clean up the gym and prepare for the second session of the feast for 5th and 6th grade.
- 3rd/4th students will come in from recess (around 12:55)
- CPs DROP OFF dessert/supplies in the homerooms.
- CPs to return to gym or cafeteria for further direction from teachers.
- **5th & 6th grade starts 12:28**; CPs will serve
 - recess outside is 12:55 - teachers ask for **FOUR (4) CPs to go outside**, while the **rest help clean up** for the next session/end of the sessions.
 - The committee and CPs will help clean up and break down the gym to prepare for the variety show.
 - 5th/6th grade students will come in from recess (around 1:23).
 - CPs DROP OFF dessert/supplies in the homerooms.
- All CPs are to **leave the building by 1:30 PM**.
- We do NOT have any info about the Variety Show other than it's starting around 2:00 PM. An email from Mr. Santana will be sent out shortly with more details about the Feast & Variety Show.

Thank you for all your cooperation & support during this very busy time of the year. Feel free to reach out if you have any questions.

BAGEL W/ SANTA 12/23

Dear Class Parents,

On Friday, December 23rd, our Pre-K AM through 6th Grade classes will be enjoying a bagel breakfast with SantaClaus, compliments of the HSA.

- Churchill, please arrive TBD AM, check-in in the main office
- Stevenson, please arrive as per your teacher's direction, check-in in the main office.
- If you haven't already, reach out to your teachers for other specific directions, that MAY include (but not limited to) crafts, activities, treats, drinks, and paper products if necessary. Use class dues collected in September to purchase these items.
REMINDER: The HSA does NOT give directions or make any decisions relative to any in-class activities. Our responsibility is to allocate funding & coordinate logistics with each principal.
- Bagels will be prepared (based on bagel counts collected from each homeroom) and need to be picked up in the cafeteria. Time, TBD.

Lastly, please present your teacher(s) the class gift your class took up a collection for. Remember, ADD \$20 from the class dues for your homeroom teacher (\$10 each if class has co-teacher) AND \$10 to the aides in K & Pre-K.

Thanks again for all you do to help us.

We hope you have a wonderful holiday and a restful break with your families.