



FAIRFIELD HSA

General Meeting

December 15, 2021 • 7:00 PM

Churchill School

1. Welcome & Introductions: Sun Guevara & Melinda Street

- **WELCOME & INTRODUCE** the board & teacher reps (& BOE)
- **AGENDA** - 1) general meeting; 2) gift card pick-up; 3) PS5 raffle drawing (last chance to enter); 4) gift raffle

Meeting Start time: 7:05pm

Motion: Connie Forst

2. Recording Secretary's Report: Camille Lozito

- meeting minutes **APPROVAL** - minutes from last meeting on 11/10/2021 were read and accepted. Copies of all minutes can be found on our website 10 days after meeting.
- **MEMBERSHIP** total & rates = 266 members, 42% rate
492 families = 207 joined, 42% AND 140 staff/faculty = 59 joined, 42%
- grab your **GIFT** on your way out

Membership closed on 11/30/2021

Class Parents and Alternates need to pay HSA fees

Motion 1: Tasha Pipitone

Motion 2: Adriana Marino

3. Treasurer's Report: Marlaina Burzinski

- **REPORT** on general & fundraiser accounts
(copies of account information available upon request)

Motion 1: Connie Forst

Motion 2: Mr. Ray Santana

4. Corresponding Secretary's Report: Porzia Oliva

- **REPORT** on sunshine account
- acknowledgements & Thank Yous

Motion 1: Adriana Marino

Motion 2: Mr. Ray Santana

5. On-Going Business/Old Business: Cynthia Caraballo, Co-Vice President • SIGN IN: tonight AND at all events (if no sheet, send email to chair or board member present) • STAY CONNECTED: Facebook, Website, Email, (and Instagram coming soon) • SUPPORT HSA: Amazon Smile, Save Around/Kid Stuff Coupon Books \$25 we receive half profits, Snack/Lunch Bags \$8 on, Refrigerator Fund (all sold tonight or on the Membership Toolkit App)

6. Social Events: Amanda Raniero, Co-Vice President

- RECAP Stumpy's \$3,600 profit & Elf Movie \$800 profit
- UPCOMING Events: Galentine's, Board & Brush...
- Based on survey, will look in to: spa day...botox party w/ Mecca
- Drawing winner from survey: winner is...

7. New Business & Committees: Co-Presidents

• CURRENT EVENTS

- Holiday Class Parties - Thursday, 12/23
 - reach out to your teachers for specific time & directions;
 - there will be breakfast with Santa in both schools (times is TBD);
 - HSA will provide bagels to all grades; Manhattan Bagel will deliver to each school in the AM;
 - class parents (except 1st grade): proceed to cafeteria to pick up box of 24 sliced bagels w/ 1 tub butter & 1 tub cream cheese; grab some gloves to use as well.
 - in addition, AND unless you get different direction from your teacher, ALL class parents will need to provide their class with the following: drink (water, milk or chocolate milk), napkins, plates, & utensils.
 - REMINDER: for all in-school events & recreation, the HSA is responsible to allocate funding & coordinate logistics with each principal; we do not give directions or make any decisions relative to any in-class activities.
 - Teacher/Aide Gifts - refer to email sent last week...
 - Spirit Days in Churchill - last Monday, 12/20 is Ugly Sweater; please don't forget to send \$1/day which goes directly to Field Day & Fun Day activities.
 - Gift Cards Pick-Up - after general meeting
 - S5 Raffle & Drawing - after general meeting
 - SWAG Pick-Up - next week, email w/ exact date, time & place to follow...
- UPCOMING EVENTS
- Bundt Cake Fundraiser (Jan/Feb) - Thank You Melissa Food for chairing; starts week of 1/10 & pick up by 2/11; email w/ exact dates, time & place to follow...
 - Spring Fundraiser (Now-Mar) - March 31st, Thursday 6:30PM, The Grand in Totowa; cost & details will depend on committee size.
 - 6th Grade Fundraiser (Apr) - need chair; Krispy Kreme?
 - Book Fair (Spring) - need chair & volunteers
- SIGN-UP Genius for Chairs & Volunteers

8. Q & A

9. Close Meeting: Co-Presidents

- Next meeting **January 12, 2022** at 7PM, same place  

HAPPY HOLIDAYS!

Meeting End Time: 7:55pm

Motion 1: Mr. Ray Santana

Motion 2: Connie Forst