

Fairfield HSA Meeting

September 25, 2018

Starting Time: 7:32 pm

Motion

Portia Oliva

Second

Claudia Farah

Recording Secretary: Michele Picarelli

Minutes to be posted

Treasurer's Report:

Copies of account information are available upon request.

Motion

Claudia Farah

Second

Tammy Salvato

Corresponding Secretary:

Motion

Amanda Raniero

Second

Fran Cerone

Ongoing Business

- Please make sure to sign in at every meeting
- Our events and meeting dates are on our calendar on the HSA website
- Please join our email list on our website to receive email blasts
- Follow us on Facebook at Fairfield HSA
- Go to our website and register your Shop Rite and Stop N Shop cards to earn box tops and cash for our schools
- Sign up for Amazon Smile, the tab is on the HSA Website, and a percentage of your purchases will go towards our school. (Home and School Association of Fairfield Inc.) Directions on how to register are now on the website and included in email blasts.
- Event sign-ups are available.
- Reminder, children are not to be brought to meetings

New Business

- Welcome and intro of HSA Board Members and teacher reps

- Richelle Sarro and Jaci Magro from Maschio's are here to explain the lunch program and answer any questions about the food, birthday treats, lunch money, etc.
- Introduction of the librarian, Mrs. Fitzpatrick
- Thank you to Conni Forst for chairing Stevenson Back to School Night. Thank you to Katherine Guantez and Loreen Vaselli for chairing Churchill Back to School Night
- Fall fundraiser Yankee Candle/Fun Services brochures went home with the youngest child last week. They are due back October 5th. Fall Fundraiser help to offset the cost of class trips. Thank you to Dawn Schettino and Melissa Fiore for chairing.
- Kid Stuff Books also went home with the youngest child. HSA earns 50% of the profits. There is also an app now that you can put on your phone. Prizes are given if you sell a certain amount of books. Orders are due October 4th. Please purchase the book sent home or return it in its original condition. Books are tracked and we are charged if they are not returned. Thank you to Marissa Papamarkos for chairing.
- If anyone did not receive either of these fundraisers, please contact the appropriate chairs. There are also extra copies left in the office of both schools for Yankee Candle/Fun Services.
- Fall Fundraiser pickup is on November 14th from 6:00-9:00pm on the Churchill Gym Stage. Class Parents will need to be there to assist. We will also have a bake sale that evening.
- Churchill Walk-a-Thon pledge forms were sent home this week. The walk-a-thon is being held on October 5th at 1:20 for 4th and 5th and 2:20 6th grade. Please return the form to school by Friday, September 28th. The HSA will be providing bottled water. Parents are invited to watch if it is held outside only. Thank you to Loreen Vasselli for chairing.
- Box Tops are due October 18th. Please send into school by that date. Please help our chairperson by cutting them out around the dotted lines. Thank you to Tammy Salvato for chairing.
- The HSA will be providing water for the Halloween parties for both schools. Applegate Farms is donating ice cream for the parties. Thank you to Applegate Street Family for donating. Your teachers will reach out to you with any other items that they may need you to bring for your party. Please use your class dues. Pre-K, K and 1st will walk in the parade at 9:30 and 2nd and 3rd will walk at 10:30. 4th and 5th grade will walk in the parade at 1:30. 6th grade will have a dance in the gym with a DJ that is provided by the HSA.
- Our Holiday Shopping Bazaar is being held on November 14th from 6:00-9:00pm in the Churchill Gym. This is the same night as the Fall Fundraiser pickup. If you are interested in being a vendor, please contact Kim Bush. Thank you to Kim for chairing.
- Please save the date. Our spring fundraiser is being held on Thursday, March 28th at the Hanover Manor. More info will be coming. Thank you to Amanda Raniero and Lisa Barcia for chairing.

- There is or will be a revised birthday flyer on the website. Please remember there needs to be 2 weeks notice prior to sending the form in for your child's birthday.
- We will be collecting HSA membership dues tonights. Please see Michele to become a member. As a reminder, membership must be renewed yearly and class parents must be an HSA member. Dues are \$10 and you will receive a copy of the Buzz Book.
- We are also selling Kindergarten snack bags for \$10.
- Class Parents, please be sure you collected all of your class dues. Please follow up and no more than two times. If you run short of money at the end of the year, please let us know.
- We are still looking for chairs for some of our events. Please see the folders in the back of the room for sign up. We began over the summer redoing the folders and creating/providing electronic files to the chairs with generic chairperson responsibilities, the actual event responsibility, and event planner form. Please keep everything in the folders and do not remove anything. Not all of the folders have been completed yet. As ti nears the date, we will provide you with the electronic copy. You are also welcome to take the folder as it gets closer to the event you are chairing. Please make any additional notes and return the folder after the event to us.
- There will be a sign-up this year for 6th grade pool party. There will also be a sign-up for Churchill Field Day and Churchill Fun Day. There will be no more than 10 volunteers per grade for these two events. Folders for these events are not put out yet.
- If you chair an event where the coffee pot is in use. Please be sure to clean it out properly and make sure it is dry.
- Our next meeting will be October 23rd at 7:00pm in the Churchill Library.

Meeting adjourned at 8:05

Motion
Claudia Farah

Second
Tammy Salvato